

MINUTES OF GISBURN PARISH COUNCIL MEETING  
HELD ON THURSDAY 17 MARCH 2022  
AT 7.30 PM IN THE FESTIVAL HALL, GISBURN

Present: Keith Kirby (Chair), Colin Corlett, Katrina Hartley, Jo Smith  
Clerk

APOLOGIES FOR ABSENCE

Darren Jackson, Borough Cllr Richard Sherras

MINUTES OF MEETING OF 24 FEBRUARY 2022

The minutes of the meeting of 24 February 2022 were accepted as a true record of proceedings at that meeting and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

None

FINANCIAL STATEMENT

Current Account (Lloyds) £5,299

YEAR END MATTERS 2021/22

RISK ASSESSMENT 2021/22

The Risk Assessment had been previously circulated and the Clerk advised it remained based on the BDO LLP precedent for smaller parish councils. The Register was considered and approved without amendment.

ASSET REGISTER 2021/22

The Clerk tabled a draft Asset Register for 2021/22 which was duly considered and certain additions/removals suggested before being approved.

INTERNAL AUDITOR

The Clerk advised that she had entered into an arrangement with another local parish clerk in 2021 whereby they each undertook the internal audit of the other's accounts. This arrangement had worked well and both clerks were willing to do the same in 2022.

ACCOUNTS FOR APPROVAL

Mrs C A Holmes	Clerk's Salary	£360.00
HMRC	Clerk's PAYE	£90.00

Gisburn Festival Hall                      Room rent              £90.00

#### PLANNING APPLICATIONS AND MATTERS

*3/2022/0144 Single dwelling, rear of Pimlico House, Gisburn*

It was agreed an objection would be lodged regarding this application on the grounds of highway safety concerns and potential over-intensity of development

#### PARISH LENGTHSMAN

It was noted that the parish lengthsmen was to be asked to quote for the repair of the roof of the shelter on the Recreation Ground.

The possibility of the lengthsmen sweeping the pavements in the village was discussed but it was noted there could be a problem due to two of the roads being A roads. Lancashire Highways had previously advised that they had to deal with any maintenance issues arising adjacent to A roads.

#### RECREATION GROUND

##### QUEEN'S PLATINUM JUBILEE 2022

A meeting had taken place with representatives of various organisations in the village regarding the Jubilee. It was noted that Young Farmers in particular had some ideas for the celebration.

##### DEFIBRILLATOR/FORMER BT KIOSK UPDATE

The appropriate electrical work was still being awaited.

##### HIGHWAYS AND FOOTPATHS

The Clerk confirmed she had made a request to Lancashire Highways for various minor works, as previously discussed, to be undertaken. It was noted that the survey had been sent to all parishes in Lancashire so there was no guarantee any of the requested works would be carried out.

##### RVBC TRAINING – REGISTER OF INTEREST FORMS

The Clerk advised that she would submit the forms received to RVBC.

##### BOROUGH COUNCILLOR'S REPORT

In the absence of Borough Cllr Sherras this item was not considered.

##### CORRESPONDENCE

##### ANY OTHER BUSINESS

It was reported that the dog waste bin was being increasingly used for general waste, to the point of overflowing, by members of the public and it was agreed that a meeting should be held with an appropriate officer of RVBC to discuss the issue of public waste bins in the village.

DATE OF NEXT MEETING

Thursday 21 April 2022 at 7.30 pm in the Committee Room at the Festival Hall