

MINUTES OF GISBURN PARISH COUNCIL MEETING
HELD ON WEDNESDAY 22 MAY 2019
AT 7.30 PM

Present: John Falshaw (Chair), Darren Jackson, Borough Cllr Richard Sherras

APOLOGIES FOR ABSENCE

Colin Corlett, Katrina Hartley

DECLARATIONS OF ACCEPTANCE AND REGISTER OF INTERESTS FORMS

The Clerk advised that it was necessary for all Councillors to complete Declarations of Acceptance of Office and Register of Interests forms, even though their appointments might only be on a temporary basis. The completed forms would be returned to Ribble Valley Borough Council ("RVBC") for inclusion on the RVBC website.

MINUTES OF MEETING OF 21 MARCH 2019

The Minutes of the meeting of 21 March 2019 were accepted as a true record of proceedings and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

None

PARISH COUNCIL ELECTIONS 2019

The Clerk explained that only one person, Darren Jackson, had put himself forward and been nominated for the Parish Council. Darren Jackson had been duly appointed to the Parish Council but the Clerk had had to report the situation to RVBC as there were insufficient members for any Parish Council meeting to be quorate. RVBC had advised that they could appoint individuals to the Council to enable it to function after the date of the elections, 02 May 2019. The Parish Council could then advertise vacancies and appoint the additional members required.

RVBC had duly appointed by Order four individuals to serve on the Parish Council alongside Darren Jackson. RVBC had insisted that the Borough Councillor for Gisburn&Rimington, Cllr Richard Sherras, be one of these individuals appointed. The Clerk advised that there were therefore four vacancies on the Parish Council to be filled and had drafted an appropriate notice for publication. At the end of the fourteen day period the Parish Council could choose to co-opt individuals who had come forward if there had not been any calls to RVBC for an election.

FINANCIAL STATEMENT

Current Account	£8,626
Deposit Account	£1,210

The Clerk explained that the precept had been received on 03 April 2019 along with the concurrent functions grant of £1,210 which should have been received in the financial year ended 31 March 2019.

ACCOUNTS FOR APPROVAL

BHIB Ltd	Annual insurances	£315.51
Information Commissioner	Renewal of data processing registration	£40.00
LALC	Annual subscription	£100.65
RVBC	Grass cutting of Recreation Ground	£846.49
Darryl Captstick	Contribution towards roadside clearance	£100.00

YEAR END MATTERS

The meeting considered the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and John Falshaw and Cathy Holmes proceeded to sign the Statement as Chair and Clerk respectively.

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2019. The accounts were duly approved and signed by John Falshaw and Cathy Holmes as Chairman and Clerk respectively. The Clerk confirmed that the accounts and supporting paperwork had been subject to an internal audit and that the internal auditor had not found any issues to report.

The Clerk explained that Parish Councils where the higher of gross income or gross expenditure was £25,000 or less and met qualifying criteria could certify themselves as exempt from a limited assurance review. It was explained that Gisburn PC could qualify for such an exemption and it was accordingly agreed that the appropriate exemption certificate be signed and returned to the external auditors.

PLANNING APPLICATIONS AND MATTERS

None

HIGHWAYS AND ROAD SAFETY

It was noted that nothing further had been heard from Lancashire Highways about a zebra crossing in the village.

PARISH LENGTHSMAN

The Clerk advised that the Parish Lengthsman had started work again around the village but that she had not yet received an invoice for the work undertaken.

BOROUGH COUNCILLOR'S REPORT

Borough Cllr Sherras advised that it was difficult to know when the licensing application for the extension of the Beat Herder Festival would be heard as there was not as much publicity for licensing applications as for planning applications.

Borough Cllr Sherras advised that it was proposed to withdraw the 280 bus service from Preston-Skipton with effect from 17 June 2019. It was agreed that a letter of objection to this proposal should be sent to Lancashire County Council as commuters and students from the village and surrounding area depended on this service to get to work and college.

CORRESPONDENCE

The Clerk advised that the annual accounts and Trustees' Report of Gisburn Festival Hall had been received from the Hall Secretary and she would circulate these to Council members.

ANY OTHER BUSINESS

It was noted that the land adjacent to the Telephone Exchange had been cleared and tidied up by the landowner who had also dealt with vegetation and walling adjacent to the Burnley Road. It was agreed the look of the approach to the village had improved significantly and it was agreed to make a contribution to the landowner for the work he had undertaken on roadside vegetation and walls.

DATE OF NEXT MEETING

Thursday 13 June 2019 at 7.30 pm