

MINUTES OF GISBURN PARISH COUNCIL MEETING  
HELD ON THURSDAY 17 MAY 2012  
AT 7.30 PM

Present: John Falshaw (Chair), Mary Kirby, Peter Ryde,  
Clerk, Borough Cllr Richard Sherras

APOLOGIES

Colin Corlett, Barrie Tyrer

MINUTES OF MEETING OF 19 APRIL 2012

The Minutes of the meeting of 19 April 2012 were accepted as a true record of proceedings at that meeting and duly signed.

FINANCIAL STATEMENT

Deposit Account	£2,186
Current Account	£7,017 (inc £842 VAT repayment)

ACCOUNTS FOR APPROVAL

RVBC (grass cutting)	£735.17
R Falshaw & Son (courier)	£82.31
Mrs C A Holmes (clerk)	£80.00
Post Office Ltd (PAYE)	£20.00
Aon Ltd (insurances)	£365.81
Mrs J Parkington (lengthsman)	£257.50
C A Traffic Ltd	£494.40
Chalks (jubilee mugs)	£421.08

YEAR END MATTERS

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2012. The Clerk briefly outlined the entries on Section 1 of the accounts and the accounts were duly approved and signed by Mr Falshaw and Mrs Holmes as Chairman and Clerk respectively. The Clerk explained that the accounts and supporting paperwork had been subject to an internal audit from which no issues had arisen.

The meeting proceeded to consider the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs

4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and Mr Falshaw and Mrs Holmes proceeded to sign the Statement as Chair and Clerk respectively.

#### PLANNING APPLICATIONS & PLANNING MATTERS

The Clerk advised that documentation relating to Ribble Valley BC's Core Strategy had arrived and that comments needed to be submitted to the Borough Council by 15 June 2012. It was explained that one of the proposals in the Strategy was that 816 new homes were required in Ribble Valley in settlements other than Clitheroe, Whalley and Longridge and that villages such as Gisburn could therefore be affected by the need for additional housing.

It was explained that the appeal for the boutique hotel at Dudlands Croft would be conducted by means of a hearing which the Parish Council would be able to attend. It was further explained that the hearing would be non-adversarial.

It was reported that a static caravan had been positioned adjacent to the A59 at Smallbone Cars advertising Twyn Ghyll Caravan Park. It was agreed that the matter should be brought to the attention of RVBC's Planning Department for further investigation.

#### PARISH LENGTHSMAN

It was reported that the Festival Hall Committee had agreed that compost bins could be constructed adjacent to the Hall and it was agreed that the lengthsmen should submit a quote for construction of the bins as they knew what was required. John Falshaw advised that, pending the construction of the bins, the lengthsmen could continue to take cuttings to the farm provided notice was given of each visit. The Clerk advised of the work undertaken by the lengthsmen the previous month which had incurred payment of £257.50.

#### DIAMOND JUBILEE JUNE 2012

The Clerk advised that the Jubilee mugs had arrived at school and that herself and Mary Kirby would be going to the school to put the mugs into the boxes. The school had requested that representatives of the Parish Council attend and present the mugs on Wednesday 29 May 2012 and John Falshaw and Mary Kirby agreed to attend. It was reported that publicity for all Diamond Jubilee events planned had been distributed as appropriate.

## ANY OTHER BUSINESS

John Falshaw advised that the matter of parking on the verge opposite the Auction Mart on auction days had been raised at the Auction Mart AGM but had been treated in a dismissive manner. It was agreed that the matter be explored further with Lancs CC with a view to the construction of bollards on the verge.

It was reported that, after further investigation, it had been discovered that the World War II air crash which the Parish Council had been asked to commemorate at the Cenotaph, had actually occurred in a neighbouring parish and that the neighbouring parish council should therefore be approached regarding the matter.

The Clerk advised she would liaise with Barrie Tyrer regarding his intention to resign as a Parish Councillor and arrange for the publication of vacancy notices when appropriate.

## DATE OF NEXT MEETING

Thursday 21 June 2012 at 7.30 pm