

**MINUTES OF GISBURN PARISH COUNCIL MEETING
HELD ON THURSDAY 20 FEBRUARY 2014
AT 7.30 PM**

Present: John Falshaw (Chair), Darren Jackson, Mary Kirby, Peter Ryde, Borough Cllr Richard Sherras, Clerk and two members of the public

APOLOGIES

None

MINUTES OF MEETING OF 19 DECEMBER 2013

The Minutes of the meeting of 19 December 2013 were accepted as a true record of proceedings at that meeting and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

The Council had been made aware, prior to the meeting, of an exchange of letters between Mr Guy Hindley of Gisburne Park and a family who lived in the village. A representative of the family concerned queried the location of the public rights of way over Gisburne Park. It was suggested that the only public right of way was the bridleway which traversed Gisburne Park and that use of all other footpaths in the Park was at the discretion of the landowner. The Clerk was asked to check the position regarding public rights of way with Lancs CC.

It was noted that Lancs CC were proposing to withdraw certain bus services, particularly evening and Sunday services and that one of the routes affected was through Gisburn. Further information was awaited.

Borough Cllr Sherras advised that the Planning Inspectorate had not yet given an overall opinion on Ribble Valley BC's revised Core Strategy.

FINANCIAL STATEMENT

Deposit Account	£1,490
Current Account	£1,190

ACCOUNTS FOR APPROVAL

LALC (annual subscription)	£90.75
LALC (reference book)	£54.99
Mrs J Parkington (Parish Lengthsman)	£190.00
Dove Syke Nursery (Christmas Tree)	£330.00

YEAR END MATTERS

- a) Annual Risk Assessment
- b) Review of Asset Register

The Clerk advised that it was necessary for the Parish Council to consider both its Asset Register and a Risk Assessment Schedule for the year 2013/14. The Clerk advised the Risk Assessment would be brought to a subsequent meeting. The assets on the Asset Register were listed. It was agreed that, subsequent to benches at the Cenotaph being added to the list, the Register be approved.

- c) Review of Effectiveness of Internal Audit

The Clerk advised that the Parish Council was required to undertake a review of the effectiveness of the internal audit process. The review was to cover five areas, namely: scope of internal audit, independence of the internal auditor, competency of the internal auditor, relationships of the auditor to the Council and planning and reporting. It was concluded that the current arrangements for the internal audit were effective.

- d) Year End Timetable

The Clerk explained that the Annual Return and supporting information had to be returned to BDO LLP by mid June 2014 in accordance with the usual timetable.

DOG CONTROL ORDERS

The Clerk read out a summary of five Dog Control Orders which Ribble Valley BC were proposing to enact. The Orders were in a consultation period and comments needed to be made to RVBC by the end of the month. It was noted that excluding dogs from the Recreation Ground would be permissible if the appropriate Order was obtained. The situation regarding excluding dogs from churchyards was less clear and the Clerk was asked to obtain further information.

The Clerk read an e-mail she had received from Mr Guy Hindley regarding problems with trespassing and dogs on Gisburne Park estate. Mr Hindley had advised that certain people were walking unleashed dogs wherever they wanted, rather than sticking to the paths and also not picking up dog dirt after their dogs. A list of culprits, personally seen by Mr Hindley, was provided. Mr Hindley also advised that he may have to take further action if the situation did not improve.

PLANNING APPLICATIONS

- a) *West Lodge, Park Road – Change of Use to Children's Nursery*

Plans had been circulated prior to the meeting and it was noted an objection would be lodged with RVBC principally based on exacerbating traffic dangers at an already difficult junction.

- b) *External Signage – The White Bull*

Plans had been circulated prior to the meeting and it was noted no objection would be made although concerns had been expressed about the proposed signage being more appropriate for an urban rather than a rural pub.

ROADSIDE PLANTERS

The Clerk advised that there had been a suggestion that roadside planters be introduced alongside the village name signs at each end of the village, as seen in Blacko. Unfortunately, the person who had made the suggestion was unable to progress the matter at present. It was agreed that the planters in Blacko were attractive but that the project required further input before a decision could be reached.

CORRESPONDENCE

Items of correspondence had been dealt with under other Items on the Agenda.

ANY OTHER BUSINESS

The Clerk advised that Lancs CC were proposing to introduce yellow lines on the A682 outside the Deli to attempt to deal with the problems of persistent illegal parking. It was noted that the process of obtaining yellow lines was lengthy and the County currently had a backlog.

Part II

It was proposed and duly resolved that the item relating to Parish Lengthsman be dealt with without the presence of the public.

PARISH LENGTHSMAN

An appropriate job description had been drawn up for the contract of Parish Lengthsman and a quotation received from the current postholders. An alternative quote was expected but had not yet been received so it was agreed the matter would be deferred to the next meeting.

Date of Next Meeting: Thursday 20 March 2014 at 7.30 pm

