

**MINUTES OF THE ANNUAL PARISH MEETING OF GISBURN
HELD ON THURSDAY 21 MAY 2009 AT 7.00 PM**

Present: Cllrs Falshaw (Chair), Corlett, Kirby, Ryde, Tyrer and Clerk

Apologies: Borough Cllr Sherras

Minutes of Previous Meeting

The Minutes of the 2008 Annual Parish Meeting held on Thursday 15 May 2008 were accepted as a true record of proceedings at that meeting and duly signed.

Chairman's Statement

The Chairman thanked his fellow Councillors and the Clerk for their contributions to the Council and village during the year.

The Chairman also thanked Dr Henderson for his work in maintaining the Cenotaph Gardens which were always in good condition.

It was noted that the Parish Lengthsman, Brian Kearsley, had been in place for 12 months and his work had made an appreciable difference to the village.

The new childrens' playing area had been opened in the summer and was proving to be popular. The Council commended the work of the Committee who had organised the development of the playing area.

It was noted that it was the Golden Jubilee of the Festival Hall in Summer 2009 and various activities had been planned to celebrate this.

Election of Officers 2009/10

Nominations were duly proposed and seconded for the following positions and both nominees were elected unanimously:

Chairman	John Falshaw
Vice Chairman	Colin Corlett

There being no further business the meeting concluded.

**MINUTES OF THE GISBURN PARISH COUNCIL MEETING
HELD ON THURSDAY 21 MAY 2009 AT 7.30 PM
IN THE FESTIVAL HALL, GISBURN**

Present: Cllrs Falshaw (Chair), Corlett, Kirby, Ryde, Tyrer and Clerk

Apologies: Borough Cllr Sherras

PCSO Susan Hartley attended and provided the usual monthly breakdown of crime statistics for Gisburn

Minutes of Previous Meeting

The Minutes of the meeting held on Thursday 19 March 2009 were accepted as a true record of proceedings at that meeting and duly signed. No Parish Council meeting had been held in April 2009.

Clerk's Report

The Clerk's Report was taken as read but the Clerk elaborated on some of the items in the Report. It was noted that the zebra crossing planned for the A59 by Lancs CC would not be constructed in 2009/10 as the monies available had all been taken by another scheme elsewhere which was at the top of the list of projected pedestrian schemes. The Clerk advised that a grants of £1,000 and £2,000 in respect of the Parish Lengthsman had been received from Ribble Valley BC and Lancs CC respectively.

Financial Statement

Current Account	£9,898.69
Deposit Account	£2,164.32
Skipton BS Account	£22,938.08

It was agreed that the Clerk should look into the possibility of transferring some money from the current account into the Skipton BS account providing that this money would be accessible relatively easily if and when required.

Accounts for Payment

LALC Annual Subscription	£86.92
Allianz plc Annual Insurance	£357.61
Mr Brian Kearsley	£292.95
Mrs C A Holmes	£75.00

It was noted that the revised grass cutting account received from Ribble Valley BC had already been paid due to payment being required by 14 May 2009. It was noted that the

invoice had been reduced from £1,001 to £653 to reflect the fact that the Lengthsman would now be cutting the smaller areas of grass in the village.

It was agreed that a donation of £150 be made to the Cenotaph Garden Fund for 2009/10.

It was noted that the Clerk's wages had not been reviewed for 3 years and it was agreed that the bi-monthly wages be increased to £100.

The Clerk advised that a letter had been received from the Festival Hall Committee asking for £11,782 as a contribution towards the recent refurbishment of the Festival Hall. It was agreed that the monies be paid over to the builder who had undertaken the works and a letter of authority was signed by Cllrs Falshaw and Corlett instructing the Skipton BS to raise an appropriate cheque.

Year End Matters

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2009. The Clerk explained that the accounts and supporting paperwork had been subject to an internal audit which had not raised any matters for consideration. The Clerk briefly outlined the entries on Section 1 of the accounts and the accounts were duly approved and signed by Mr Falshaw and Mrs Holmes as Chairman and Clerk respectively.

The meeting proceeded to consider the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and Mr Falshaw and Mrs Holmes proceeded to sign the Statement as Chair and Clerk respectively.

Planning Matters

The Clerk advised that the planning application relating to the former Furniture Room on Mill Lane had not gone to Ribble Valley BC's Planning Committee on 21 May 2009 and that the next Planning Committee meeting would be on 4 June 2009 but the appropriate officer could make a decision before then.

The planning application relating to the alterations and extension to Gisburn Primary School were reviewed and duly approved.

The Clerk advised that an application in respect of chimney/fireplace works at Ribble House, Ribblesdale Court, had appeared in the planning list on 17 May 2009 but that no paperwork had yet been received for circulation. Similarly, an application to fell 6 trees at The Vicarage had also been received by RVBC.

The Council considered the areas earmarked for possible housing development in Gisburn under RVBC's Strategic Housing Area Assessment Plan. It was noted that three of the sites had already been considered unsuitable by the Development Planners but that a site on the Skipton side of the village, opposite the diner, remained in contention for a possible housing development of 60 houses. It was agreed that there were problems associated with any possible development of this site, namely that the area was prone to serious flooding and there would be access issues due to it bordering the A59. It was also agreed that the existing infrastructure of the village could not cope with such a large development and that the character of the village could also be negatively affected by large scale development. However, there was a recognition that smaller developments on brown field sites could be more readily accommodated by the village. It was agreed that the Clerk should contact Ribble Valley BC with the Parish Council's concerns over the development site.

Any Other Business

It was noted that the swingposts and springer rides on the old playing area remained in place and that the Parish Council was therefore obliged to retain appropriate insurance on these items. It was agreed that the Clerk should again contact Guy Hindley and request that he removes the items or John Falshaw would arrange for their removal. It was further agreed that Mr Hindley be given a deadline of 12 June 2009 for removing the items as it had been almost a year since he was first contacted about their removal. The Clerk advised that she would contact the insurance company to try and obtain a reduction in the insurance premium once the posts and rides had been removed.

It was agreed that the two picnic benches on the recreation ground remain in place. It was noted that the pavilion required cleaning and it was agreed that this should be done when the swingposts/rides had been removed.

It was reported that a resident had advised that Coppy Barn off Mill Lane still appeared to be being used to store antiques and furniture, despite advice from the owner's agent that

this would cease in early 2009. It was agreed that the Clerk should advise Jeff Griffiths at Ribble Valley BC of the ongoing usage as the building only had planning permission for agricultural usage.

The meeting was advised that Brian Kearsley had removed the SpID from its post and that it needed charging but no-one knew how this had been done. The Clerk agreed to look in the appropriate file and also to contact Adrian Oldroyd who had been responsible for moving and re-charging the SpID. It was noted that Adrian Oldroyd had lost his key to the device and it was believed a spare was in existence but no-one knew its whereabouts.

It was suggested that Notices of Parish Council meeting be placed at 77 Garage if the owners were amenable and the Clerk agreed to look into this.

Date of Next Meeting

Thursday 18 June 2009 at 7.30 pm