

MINUTES OF GISBURN PARISH COUNCIL MEETING
HELD ON THURSDAY 16 JUNE 2022
AT 7.30 PM IN THE FESTIVAL HALL, GISBURN

Present: Keith Kirby (Chair), Colin Corlett, Katrina Hartley, Darren Jackson,
Borough Cllr Richard Sherras, Clerk and one member of the public

APOLOGIES FOR ABSENCE

Jo Smith

MINUTES OF MEETING OF 19 MAY 2022

The minutes of the meeting of 19 May 2022 were accepted as a true record of proceedings at that meeting and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

A resident advised the Council of a planning application submitted to RVBC following a previous refusal of an application and elaborated on the planning history of the proposal. It was noted that many residents of the village had indicated their support of the application to RVBC and the resident sought support from the Parish Council. It was noted that if the application for a permanent structure were refused by RVBC the resident could instead legally erect a temporary structure such as a caravan which it was accepted would be more unsightly.

(The resident left the meeting)

FINANCIAL STATEMENT

Current Account (Lloyds) £10,113

The Clerk advised that grants had been received from RVBC in respect of the new goal posts and Ribble Valley in Bloom for plants and planters.

ACCOUNTS FOR APPROVAL

John Cornthwaite	Parish Lengthsman	£475.00
Dr Keith Kirby	Reimbursement for domain name	£92.24
Mrs C A Holmes	Clerk's salary	£360.00
HMRC	Clerk's PAYE	£90.00
Amberol Ltd	New planter for Cenotaph	£232.80
Katrina Hartley	Reimbursement for plants	£35.00

YEAR END MATTERS

The Internal Audit Report for 2021/22 was received and noted.

The meeting considered the Annual Governance Statement and agreed that the following summarised matters could all be answered in the affirmative for the year under review, namely

1. the statement of accounts was prepared in accordance with appropriate regulations
2. an adequate system of internal control was maintained
3. there are no matters of actual or potential non-compliance which could have a significant effect on the ability of the council to conduct its affairs
4. there was proper opportunity during the year for the exercise of electors' rights under appropriate regulations
5. a risk assessment has been undertaken
6. an adequate system of internal audit of the council's records was maintained
7. appropriate action has been taken on matters raised in internal and external audit reports
8. the council has considered whether any litigation, liabilities or commitments could have a financial impact on the council

The Annual Governance Statement was accordingly approved by the meeting and Keith Kirby and Cathy Holmes proceeded to sign the Statement as Chair and Clerk respectively.

The Clerk advised that it was necessary for the meeting to approve the accounts for the period ended 31 March 2022. The accounts were duly approved and signed by Keith Kirby and Cathy Holmes as Chairman and Clerk respectively.

The Clerk explained that Parish Councils where the higher of gross income or gross expenditure was £25,000 or less and met qualifying criteria could certify themselves as exempt from a limited assurance review. It was explained that Gisburn PC could qualify for such an exemption and it was accordingly agreed that the appropriate exemption certificate be signed and returned to the external auditors.

The Clerk advised that the period for public inspection of the accounts would be that commencing on 20 June 2022 for 6 weeks and it was accordingly agreed that this period be adopted and publicised as the period for inspection.

PLANNING APPLICATIONS AND MATTERS

3/2022/0040 1 Park Road, Gisburn

It was agreed that no objections should be filed regarding the above application and a letter of support be written to RVBC as it was believed the applicant's proposal for a permanent structure was preferable to the temporary alternative which could be legally erected if permission was refused.

PARISH LENGTHSMAN

It was reported that the parish lengthsmen had submitted an invoice totalling £475.00 which included grass cutting, strimming and tidying the entrance area to the Recreation Ground. It was agreed the lengthsmen had done a very good job in tidying the entrance area prior to the Jubilee

celebrations. It was further explained that Bryan Cornthwaite had been asked to look at the roof of the hut on the Recreation Ground with a view to a repair.

ASSETS OF COMMUNITY VALUE (“ACVs”)

The Clerk advised that three areas of the village had been previously registered as ACVs but that the registration had expired after 5 years. The Clerk confirmed that she had submitted fresh applications in respect of the Recreation Ground and The White Bull and would shortly be submitting an application for the children’s playground.

QUEEN’S PLATINUM JUBILEE 2022

It was reported that the Jubilee celebrations had been well supported and received and thanks were again expressed to Katrina Hartley for her efforts in organising the day. It was suggested that a meeting of those involved in the organisation of the day be held in the near future to tidy up any matters remaining following the celebrations and to decide whether a similar event should be held annually, as had been suggested. It was noted that three sizes of the village photograph had been produced for sale and it was agreed that one of the large photos be purchased for display in the Festival Hall.

DEFIBRILLATOR/FORMER BT KIOSK UPDATE

Darren Jackson advised he had spoken to the electrician who had indicated he would undertake the job as soon as he had the time to do so.

HIGHWAYS AND FOOTPATHS

It was noted that the road from Mill Lane to Bolton-by-Bowland would be closed for about 3 weeks to allow repairs and re-surfacing to be undertaken.

GISBURNE PARK WELLNESS FESTIVAL AND BEAT HERDER FESTIVAL

It was confirmed that, following the issues at the bonfire, the police were insisting on a meeting with the Wellness Festival organisers prior to the event to specifically discuss traffic management issues. It was noted that it was unlikely that the Auction Mart car park would be available that weekend for parking as there was a large sale at the Auction on the Saturday.

The Beat Herder Festival would be taking place on 14-17 July 2022 but no details had yet been provided by RVBC regarding noise restrictions.

BOROUGH COUNCILLOR’S REPORT

Richard Sherras talked about the recent forum for Councillors held to discuss the RVBC Local Plan which was under consultation. It was agreed that the consultation needed to be brought to the attention of residents so they could make any contributions they wished towards the process.

ANY OTHER BUSINESS

Katrina Hartley gave notice of her intention to resign as a parish councillor at the next meeting in July 2022.

DATE OF NEXT MEETING

Thursday 21 July 2022 at 7.30 pm in the Committee Room, Festival Hall

