

MINUTES OF GISBURN PARISH COUNCIL MEETING
HELD ON THURSDAY 14 NOVEMBER 2019
AT 7.30 PM

Present: Keith Kirby (Chair), Colin Corlett, Katrina Hartley, Darren Jackson, Jo Smith,
Borough Cllr Richard Sherras, Clerk

CO-OPTION OF PARISH COUNCILLORS

The Clerk explained that no-one had come forward pursuant to the display of the appropriate Notice advertising the vacancies so it was agreed that Keith Kirby and Jo(anne) Smith be co-opted onto the Parish Council with immediate effect.

The Clerk advised that training for new Councillors was available via LALC but the sessions usually took place April – July each year. It was agreed that a copy of the Parish Council's Standing Orders should be sent to each of the Councillors.

ELECTION OF CHAIR

The nomination of Keith Kirby as Chair was proposed by Colin Corlett and seconded by Darren Jackson. Keith Kirby was duly appointed as Chair for the remainder of the year 2019/20.

ELECTION OF VICE CHAIR

The nomination of Colin Corlett as Vice Chair was proposed by Darren Jackson and seconded by Katrina Hartley. Colin Corlett was duly appointed as Vice Chair for the remainder of the year 2019/20.

APOLOGIES FOR ABSENCE

None

MINUTES OF MEETING OF 26 SEPTEMBER 2019

The Minutes of the meeting of 26 September 2019 were accepted as a true record of proceedings and duly signed.

DECLARATION OF INTEREST

None

PUBLIC PARTICIPATION

None

FINANCIAL STATEMENT

| | |
|-----------------|--------|
| Current Account | £6,003 |
| Deposit Account | £1,218 |

It was confirmed that the concurrent functions grant totalling £923 had been received from RVBC.

The Clerk advised that it would be necessary to amend the bank mandate due to the retirement of John Falshaw, a signatory, from the Parish Council. The Clerk further suggested that it would be better to have a total of three signatories with the signing rule being that two of the three should sign each cheque or transfer. It was agreed that two further signatories should be appointed and Keith Kirby and Darren Jackson were nominated to be signatories alongside Colin Corlett.

It was noted that the existing bank accounts were with Santander, who no longer had a branch in Clitheroe, so any proof of identity would involve people travelling to the nearest branch in Burnley. It was suggested that an alternative provider with a branch in Clitheroe should be investigated and the Clerk agreed to make enquiries.

ACCOUNTS FOR APPROVAL

| | | |
|------------------|-------------------|---------|
| John Cornthwaite | Parish Lengthsman | £550.00 |
|------------------|-------------------|---------|

BUDGET 2020/21 AND PRECEPT 2020/21

The Clerk explained the figures in the budget noting that income from the concurrent functions grant would be reduced by another 25% for 2020/21. It was noted that expenditure on the usual budget heads would probably rise by a small amount. After discussion it was agreed that the precept for 2020/21 be retained at £5,275 and that efforts should continue to be made to reduce expenditure where possible.

PLANNING APPLICATIONS AND MATTERS

None

PARISH LENGTHSMAN

Ideas regarding the flower beds in the Cenotaph Gardens and a memorial plaque were discussed further and it was agreed these should continue to be explored.

BOROUGH COUNCILLOR'S REPORT

Borough Cllr Sherras advised the meeting that there was to be a revision of the RVBC Core Strategy and there were further plans for the refurbishment of Clitheroe Market.

CORRESPONDENCE

ANY OTHER BUSINESS

It was noted that the drain cover on the ginnel was raised and presented a hazard so should be reported. The Clerk agreed to report the issue to Highways via Report-It.

It was noted that speeding continued to be an issue down the A682 to the mini-roundabout and there was discussion about whether further speed prevention measures could be taken by Highways.

It was agreed that a letter of thanks should be sent to the Primary School for their efforts with decorations on Remembrance Sunday.

It was agreed that gifts should be presented to the former Chair, who had served for over 21 years and also to his wife who had helped the Council with various matters over the years. The Chair and Clerk agreed to arrange presents and a presentation.

DATE OF NEXT MEETING

There would be no meeting in December 2019.

Thursday 16 January 2020 at 7.30 pm